

# Minutes

**Monday, May 30, 2016, 5 pm ADT**

Martha Anderson, Fiona Robertson, Nadja Steiner, William Ward, Martin Taillefer, Michel Jean, Gordon Griffith, Harinder Ahluwalia, Douw Steyn, Hal Ritchie, Lydia Webb, Ann McMillan, Ron Hopkinson, Paul-André Bolduc, Wendy Borsuk, Bill Crawford, Charles Lin, Dominique Paquin, Helen Joseph, Laura Gillard, Dominic Matte, Ewa Milewska, Wayne Richardson, Willian Richards, Stebastien Donnet, Oscar Koren, Steve Ricketts, Denis Bourque, Sheila Bourque, Fred Dupont, Marie-France Gauthier. [31, quorum is 22]

## **Special Event**

Douw Steyn, Director of Publication, showed the pictures of all the covers of the CMOS Bulletins that have been created over the past 21 years. He explained that those had been generated during Paul-André Bolduc's term as Editor of the CMOS Bulletin. He explained that Paul-André has decided to retire and Douw thanked him for his hard work, his dedication, his passion and the legacy he is leaving CMOS with. As a token of his appreciation, Douw presented a certificate of appreciation to Paul-André for 21 years of fantastic editorial work for CMOS. Several pictures were taken and members warmly applauded Paul-André for his achievement.

Paul-André Bolduc thanked the authors of the CMOS Bulletin, the Executive members and his colleagues. He related his experience as CMOS Bulletin Editor and indicated that he had worked with 20 CMOS Presidents. He thanked his wife Louise for her unconditional support. He said the bulletin is bound to change but will always promote the advancement of scientific work in the field of meteorology and oceanography in Canada.

Douw Steyn informed the AGM attendees that a new editor had been appointed and that her name is Sarah Knight.

**ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.**

## **1. APPROVAL OF AGENDA**

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Motion to adopt the agenda. (Anderson/Steyn). Carried.

## **2. ADOPTION OF THE MINUTES OF THE 49TH AGM, JUNE 1, 2015, HELD IN WHISTLER, BRITISH COLUMBIA**

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Motion to adopt the minutes. (Gauthier/Roberson). Carried.

### 3. ANNUAL REPORTS FROM THE EXECUTIVE

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The reports were printed and made available. Page numbers refer to the 2015 CMOS Annual Review. AGM attendees were invited to read the Annual Review for detailed information.

#### **3.1. PRESIDENT'S REPORT MARTHA ANDERSON [P.1]**

See Annual Review Report.

Martha indicated that she has been enjoying her year as president of CMOS. She has faced several challenges throughout her presidency and successfully completed many activities. Her major challenge has been to replace Andrew Bell as Executive Director. She is very happy that CMOS has hired Gordon Griffith as the new Executive Director.

Martha explained that she is now focusing on the planning of the 50<sup>th</sup> Anniversary Celebration and P MET certification options analysis.

#### **3.2. VICE-PRESIDENT'S REPORT MARTIN TAILLEFER [P. 4]**

See Annual Review Report.

Martin introduced himself. He indicated that it has been a great year serving with Martha Anderson and that he is very happy with the 2016 Congress so far.

He explained that the Center Chairs have been removed from Council and that his role as Vice-president has been to liaise with the Center Chairs including the student's representative. A meeting cycle will be developed to ensure better communication between the Center Chairs and the CMOS Executive.

Martin explained that he is planning to develop a 3-5 year business plan for CMOS with Gordon Griffith. With respect to budget, Martin wishes to increase the salary of the Executive Director and the size of the National Office in Ottawa.

Martin indicated that he was planning to put up a motion to hold our CMOS Congress every second year. After completing a financial analysis, he is now convinced that CMOS needs the revenue generated by the annual Congress and the visibility it brings to our Society.

Lastly Martin indicated that he would like to bring up a topic for discussion but really believes that it should be a motion despite the decision made yesterday during the Council meeting. He explained that one of the mandates of the Society is to bring in more expertise, more people and particularly more students. Therefore, he would like to reduce the student membership fees to \$0.

Fiona Robertson responded that she had several discussions with Martin on this topic earlier in the day. She informed the attendees, that this topic was brought up for the first time yesterday during the Council meeting and that no one had the opportunity to evaluate the possible consequences of doing this.

Paul-André Bolduc commented on the annual Congress versus two years and asked how long a student is a student?

Harinder Ahluwalia is supportive of students being part of CMOS. He is not supportive of free membership. If you can't afford \$15 per year how interested are you in an organization?

Denis Bourque also agreed to maintain a fee for students and suggested that CMOS focus efforts on defining the value of CMOS for students.

Laura Gillard indicated that a usual question she gets is: Why should I pay \$15 to join CMOS? Laura knows the value of CMOS but she explained that it is hard to convince first time Congress student attendees to pay that amount. Dominic Matte, also a student, commented on the student fees. Laura recommended that we clearly define the benefits of joining CMOS for students.

Oscar Koren also asked about the definition of a student. Gordon Griffith read the definition written in the bylaw.

Steve Rickett asked if we have been losing students over the past few years. No one was able to provide an answer.

Fiona Robertson asked Laura Gillard to ask students if they would be joining if the fees were \$0.

Last words from Martin were: "If there are obstacles to attracting students to CMOS, let's bring them down".

### **3.3. PAST-PRESIDENT'S REPORT HARINDER AHLUWALIA [P. 5]**

See Annual Review Report.

In his report Harinder listed the various accomplishments of CMOS. He indicated that the activities that were not completed should become the organization's goals for the coming years.

He indicated that CMOS does not have sponsors and that some should be found.

In closing CMOS and IFMS will be collaborating on various fronts.

Martha Anderson thanked Harinder for his hard work in moving the Society forward on the international stage.

### **3.4. TREASURER'S REPORT BOUMY SAYAVONG [P.10]**

See Annual Review Report.

Gordon Griffith will present the budget for 2017 later during the meeting along with the Auditor's report.

#### **3.4.1 Auditors' Report [Annex I]**

### **3.5. RECORDING SECRETARY'S REPORT MARIE-FRANCE GAUTHIER [P. 11]**

See Annual Review Report.

Marie-France informed the group of the availability of the Executive and Council meetings minutes on the web site.

**3.6. CORRESPONDING SECRETARY'S REPORT FIONA ROBERTSON [P. 12]**

See Annual Review Report.

Fiona reported that she had an interesting first year as Corresponding Secretary and with organizing the CMOS speaker tours. She explained how the Council and Executive meetings were set up earlier in the year and how that worked out very well for members.

She also reported that in 2015, CMOS had welcomed 122 new members and 85 since the beginning of 2016.

**3.7. EXECUTIVE DIRECTOR'S REPORT GORDON GRIFFITH [P. 14]**

See Annual Review Report.

Gordon introduced himself and indicated that he is looking forward to being part of the CMOS group and working with the rest of the Executive and Council members.

**3.8. DIRECTOR OF PUBLICATIONS REPORT DOUW STEYN [P. 24]**

See Annual Review Report.

Douw indicated that the production of the A-O publication has been going well with only minor problems to resolve throughout the year.

He has spent time recruiting a new editor for the CMOS Bulletin. He thanked Marie-France Gauthier for her help in this process.

## **4. ANNUAL REPORTS FROM COMMITTEES AND EDITORIAL BOARD**

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AGM attendees were invited to read the Annual Review for detailed information.

**4.1. SCIENTIFIC COMMITTEE: ADAM MONAHAN [P.15]**

See Annual Review Report.

**4.2. UNIVERSITY AND PROFESSIONAL EDUCATION COMMITTEE: JENNIFER MILTON  
[P. 15]**

See Annual Review Report.

**4.3. SCHOOL AND PUBLIC EDUCATION COMMITTEE: DOMINIQUE PAQUIN [P. 18]**

See Annual Review Report.

Dominique Paquin indicated that the year had been quiet as the committee includes only two members. She has however, been able to create a 'Career Page' on the web site.

**4.4. PRIZES AND AWARDS COMMITTEE BOB KOCHTUBAJDA**

No Report.

Denis Bourque indicated that the committee has completed all their duties and that we will see the fruit of their labor during the CMOS banquet.

**4.5. PROFESSIONAL ACCREDITATION COMMITTEE DOUW STEYN [P.18]**

See Annual Review Report.

Douw indicated that one or two applications are normally received and that they are approved. This year, no applications have been received.

Martha Anderson suggested that we advertise and promote the value of being accredited.

**4.6. WEATHERCASTER ENDORSEMENT COMMITTEE: JOCELYNE BLOUIN [P.19]**

See Annual Review Report.

Martha Anderson indicated that Jocelyne Blouin is not longer the chair of this committee and that she has been filling that position in the interim. A replacement is required.

**4.7. FINANCE AND INVESTMENT COMMITTEE: MARTIN TAILLEFER [P. 19]**

See Annual Review Report.

Martin indicated that it is a good idea to have the Vice-president as Chair of the Finance and Investment Committee.

**4.8. AUDIT COMMITTEE: SYLVIE GRAVEL [P.19]**

See Annual Review Report.

Motion to approve the findings of the Audit Report. (Bolduc/Steyn). Carried.  
Show of hands to approve. Approved.

**4.9. MEMBERSHIP COMMITTEE: MARTIN TAILLEFER [P.20]**

See Annual Review Report.

Martin pointed out that between 2012 and 2014 CMOS has seen a decrease in membership but 2015 had an increase of over 100 members.

**4.10. FELLOWS COMMITTEE: SUSAN WOODBURY [P. 20]**

See Annual Review Report.

**4.11. PRIVATE SECTOR COMMITTEE: HARINDER AHLUWALIA [P. 21]**

See Annual Review Report.

Harinder reported that Jim Young has volunteered to become the Committee Chair. One of the ideas of the committee is to tailor some sessions to the private sector's specific interests at the next Congress.

**4.12. EXTERNAL RELATIONS COMMITTEE: MARTHA ANDERSON [P. 22]**

See Annual Review Report.

As indicated in her report, Martha has been reaching out to various groups including the Science Media Center. The announcement of this Congress was made via the Science Media Center and Martha indicated that CMOS received good visibility in the media including by The Weather Network.

**4.13. CENTRE CHAIR COMMITTEE: MARTIN TAILLEFER [P.23]**

See Annual Review Report.

**4.14. STUDENT COMMITTEE: LAURA GILLARD [P. 23]**

See Annual Review Report.

Laura reported that this year was the first year of having three separate student events. Yesterday's "Meet and Greet" event was a success. The "Student Night" is scheduled for tonight and there are no seats left for other students to attend the special lunch on Wednesday. Students are on a waiting list.

Laura has been in contact with the Center Chairs to get student representation in their respective centers.

Martin Taillefer asked Laura how hard it would be to develop a student newsletter or keep the students CMOS activities on Facebook.

Secretarial note: Laura does maintain a Facebook page for CMOS students which is separate from the main CMOS Facebook page maintained by Bob Jones.

Gordon Griffith asked if student centers could be set up at various universities. Oscar Koren indicated that it is difficult for Toronto Centre to find students and had asked for help from Laura to identify students from the Greater Toronto Area Universities.

**Action Item. Council to discuss ideas to support Student Center at Universities.**

Ann McMillan reported a success story about the involvement of the Ottawa Center in supporting activities at the Universities including finding reviewers for Carleton University Isema journal.

Martin Taillefer stressed the importance of invigorating the Centers especially the Montreal Center.

**4.15. PUBLICATIONS COMMITTEE: DOUW STEYN [P. 24]**

See Annual Review Report.

Douw reported that the A-O publication is moving along and growing slightly. Douw thanked Sheila Bourque for her outstanding service as technical editor and praised the work of our translator Julie Dion.

A significant development in the publication realm includes the CMOS logo now appearing on the Weather Trivia Calendar and the royalties being directed to CMOS. CMOS is also looking after the “Top Ten Weather Stories”.

**4.16. CMOS BULLETIN SCMO EDITORIAL BOARD: PAUL-ANDRÉ BOLDOC [P. 26]**

See Annual Review Report.

Paul-André highlighted the excellent work experience he had with Ann McMillan publishing the special edition of the Bulletin focusing on the Canadian Arctic.

**4.17. WEBMASTER’S REPORT: FARIDA DEGHAN [P. 27]**

See Annual Review Report.

Martha Anderson commented on the diligent work of our webmaster and asked members to contact Gordon Griffith if they notice any errors on the web or if they would like to post something.

Fiona Robertson reminded attendees to update their member contact information on the web site and if adjustment needs to be made to the database to contact Gordon Griffith.

**4.18. REPORT OF THE ARCHIVIST: BOB JONES [P.28]**

See Annual Review Report.

Martha Anderson and Douw Steyn commended Bob for his dedication and hard work.

**4.19. CNC/SCOR: DAVID GREENBERG [P. 31]**

See Annual Review Report.

Martha Anderson indicated that we need to formally document our link to this group.

**4.20. ARCTIC SIG HELEN JOSEPH [P. 34]**

See Annual Review Report.

The Arctic SIG continues to evolve and grow. Helen indicated that the panel session held in Whistler last year had been very successful and a similar activity is planned for this Congress.

The Arctic Signal Newsletter has been a means to reach out. Helen thanked Ann McMillan for the time spent in editing this newsletter.

Helen reported that she attended the Climate Change Forum and the ArcticNet Science Meeting on behalf of CMOS.

**4.21. AD HOC AVIATION SIG: STEVE RICKETTS [P37]**

See Annual Review Report.

Martha Anderson provided a brief intro and reported that Council recommends the creation of a formal Aviation SIG.

Steve Rickett described the steps he took to recruit people in forming an Aviation SIG, including his participation at this CMOS Congress. He will continue to promote and lead this SIG.

Motion to approve the Aviation SIG (Anderson/Taillefer). Carried.

Show of hands to approve. Approved.

## **5. ANNUAL REPORTS FROM LOCAL CENTRES**

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**5.1. VANCOUVER ISLAND CENTRE: GREGORY FLATO [P. 39]**

See Annual Review Report.

**5.2. B.C. LOWER MAINLAND CENTRE: WILLIAM HSIEH [P. 39]**

See Annual Review Report.

**5.3. B.C. INTERIOR CENTRE: PETER JACKSON [P. 39]**

See Annual Review Report.

**5.4. ALBERTA CENTRE: PAUL MYERS [P. 40]**

See Annual Review Report.

**5.5. SASKATCHEWAN CENTRE: RON HOPKINSON [P. 40]**

See Annual Review Report.

**5.6. WINNIPEG CENTRE: PATRICK MCCARTHY [P. 41]**

See Annual Review Report.

**5.7. TORONTO CENTRE: STEVE JACOBS [P. 41]**

See Annual Review Report.



**5.8. OTTAWA CENTRE: ANN McMILLAN [P. 42]**

See Annual Review Report.

**5.9. CENTRE DE MONTRÉAL: LOUIS LEFAIVRE [P. 44]**

See Annual Review Report.

**5.10. CENTRE DE QUÉBEC: YVES GRATTON [P. 45]**

See Annual Review Report.

**5.11. CENTRE DE RIMOUSKI\*: CEDRIC CHAVANNE [P. 46] \* AVAILABLE IN FRENCH ONLY**

See Annual Review Report.

**5.12. NEW BRUNSWICK CENTRE: WILLIAM WARD [P. 46]**

See Annual Review Report.

**5.13. HALIFAX CENTRE: JIM ABRAHAM [P. 47]**

See Annual Review Report.

**5.14. NEWFOUNDLAND & LABRADOR CENTRE: FRASER DAVIDSON [P. 47]**

See Annual Review Report.

## **6. BUDGET FOR 2017 GORDON GRIFFITH**

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Gordon Griffith presented the budget for 2017. He pointed out the recurring deficit of the publication of the CMOS Bulletin due to printing and shipping costs. Paul-André Bolduc questioned the zero-dollar amount associated with the salary of the line editing/technical editing of the budget. Gordon explained that all the staff/contract expenses were grouped together and that the amount for the Bulletin Editor is part of this.

The membership fee increase proposal was discussed first.

Gordon Griffith explained that the proposed rate increase for membership fees had been published in the April CMOS Bulletin as prescribed in the By-laws. He indicated that the last time CMOS had a rate increase was in 2008.

Martin Taillefer suggested that CMOS waive the student fee for the year of the 50<sup>th</sup> Anniversary and that an impact and value analysis of waiving the fees indefinitely over the coming year be prepared.

**Action Item. The Finance and Investment Committee to prepare an impact and value analysis of waiving the student membership fees indefinitely and to report findings by the next AGM.**

Motion to waive the student membership fees for 2017 while we prepare an impact and value analysis of waiving those fees indefinitely. (Richardson/McMillan). Carried.

Show of hands to approve. Approved but not unanimously.

Motion to increase the membership fees as published except for students. (Joseph/Robertson). Carried.

Show of hands to approve. Approved.

Motion to accept the 2017 budget with the removal of the student fees for 2017 only. (Taillefer/Stern). Carried.

Show of hands to approve. Approved.

## 7. APPOINTMENT OF AUDITORS FOR 2016 GORDON GRIFFITH

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Motion to continue with the same auditor for 2016. (Gauthier/Richards). Carried.

Show of hands to approve. Approved.

## 8. LOCATION OF FUTURE CONGRESSES MARTHA ANDERSON

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Martin Taillefer indicated that Newfoundland and Alberta have expressed interest for hosting Congress 2019 and that Saskatchewan is interested in holding the 2022 Congress. Harinder Ahluwalia suggested Montreal for 2021.

Ann McMillan reported that Ottawa is committed to hold the 2020 Congress. This is now confirmed.

MA described the opportunity of joining the IUGG General Assembly in Montreal in July 2019. She explained that the CGU will not be doing a joint Congress with CMOS that year since their efforts will be on the IUGG Conference. Martha indicated that she will be meeting with the CGU Executive to discuss CMOS participation and support. The outcome of that discussion will be shared with the CMOS Council members at the next meeting scheduled for September 2016.

**Action Item. Martha Anderson to report the outcome of discussions on the opportunity for CMOS to join the IUGG in Montreal in July 2019 at the next CMOS Council meeting.**

Martha asked attendees for their opinion. The definition of the financial benefit for CMOS will be key in making such a decision as we know that we can not skip a Congress without having a \$25K deficit. Note that the CMOS Congress promotes national activities and helps in addressing Canadian concerns. CMOS could also hold their Congress in a western province not

to conflict too much with the IUGG. Consideration would have to be made to how CMOS annual prizes and awards are presented.

Martha invited attendees to volunteer and help in the organization of the IUGG General Assembly in Montreal.

## 9. REPORT OF THE NOMINATING COMMITTEE: HARINDER AHLUWALIA [p. 29]

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Harinder Ahluwalia indicated that the Executive of CMOS will be remaining in Ottawa for the coming two years. He listed all the nominees and the AGM participants were invited to vote for each position.

## 10. INSTALLATION OF OFFICERS FOR 2016-2017

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Motion to approve all the nominees (Paul-André Bolduc/Sheila Bourque). Carried.

Show of hands to approve. Approved.

- President - **Martin Taillefer**
- Vice-President - **Wayne Richardson**
- Recording secretary - **Marie-France Gauthier**
- Corresponding secretary - **Fiona Robertson**
- Treasurer - **Boumy Sayavong**
- Publications Chair - **Douw Steyn**
- Past-President - **Martha Anderson**

## 11. OTHER BUSINESS

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### 11.1. P.MET. CERTIFICATION ANALYSIS

Martha Anderson described the status of this project. She reported that David Grimes is not supportive of CMOS running a P MET certification. She suggested that the feasibility study be updated to conclude that without financial support from the Meteorological Service of Canada (MSC), CMOS can no longer pursue this activity.

Michel Jean recommended that CMOS pen discussions with ECO Canada again. Harinder Ahluwalia concurred.

### 11.2. RECOGNIZING THE 50TH ANNIVERSARY OF CMOS

Martha Anderson explained the purpose of the creation of the Golden Jubilee Fund and current plans to celebrate CMOS achievements. She would like CMOS to be more involved in communicating our achievements and scientific messages on climate change.

Gordon Griffith showed the 50<sup>th</sup> anniversary pin and invited participants to support the celebration activities by purchasing one.

## **12. ADJOURNMENT**

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Martha Anderson thanked Harinder Ahluwalia for all the work he did while being past president of the CMOS Council/Executive Team. Members warmly applauded Harinder.

Motion to adjourn. (Paul-André Bolduc). Carried.

## APPENDIX 1

### New Action Items from AGM-RGA Meeting

1. Council to discuss ideas to support Student Centers at Universities.
2. The Finance and Investment Committee to prepare an impact and value analysis of waiving the student membership fees indefinitely and to report findings by the next AGM.
3. Martha Anderson to report the outcome of discussions on the opportunity for CMOS to join the IUGG in Montreal in July 2019 at the next CMOS Council meeting.